



# INTERACTIVE COMMONS

CASE WESTERN RESERVE UNIVERSITY

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## Student Worker Job Description

### Research Assistant 140011

## INTERACTIVE COMMONS STUDENT AMBASSADOR

**The Interactive Commons Student Ambassador** will support the overall operations of the Interactive Commons (IC) under the direct supervision of the IC executive director, director of special projects and with project direction from IC computer developers, artists and the IC faculty director.

### **The Interactive Commons Student Ambassador will:**

- Greet IC guests and provide tours, technical demonstrations, information and assistance to IC visitors with the utmost in hospitality and, following IC training sessions, competency in knowledge of the technical tools and information they are presenting.
- Attend and mentor student guests at the IC in the use of hardware and software.
- Provide technical support to help IC visitors access technical resources (Viz Wall start-up procedures, general tech support and connectivity assistance).
- Manage projects to specified time constraints.
- Coordinate and integrate assigned work with other team members.
- Use honesty and integrity to keep university data confidential; abide by university policies regarding intellectual property.
- Protect IC equipment and data by adhering to security protocols for physical equipment and software/code.

### **Skills Sought:**

- Exemplify positive, striving, passionate, creative and respectful IC culture in one's attitude and interactions with others.
- Strong interpersonal, verbal and written communication skills.
- Service-oriented, collaborative approach to collaborators and peers.
- Self-starter with the ability to prioritize and manage projects.
- Skills and experience in the visual arts, integration of technology with learning, or medical and biological fields desired, but not required.